

**MINUTES OF THE REGULAR MEETING OF
SCHOOL DISTRICT NO. 71 COOK COUNTY, ILLINOIS HELD AT
CLARENCE E. CULVER SCHOOL ON
SEPTEMBER 20, 2011 AT 6:38 PM**

President Byrne called the regular meeting of the Board of Education to order at 6:38 pm and asked everyone to stand and recite the Pledge of Allegiance. On roll call, the following persons, of the Board of Education were present:

Patrick Byrne, President
Matthew Holbrook, Vice President
Mary Krueger, Secretary
Karen Johnson, Member
James Mahoney, Member
Tina Nielsen, Member

Jim Grammas, Member was absent.

Also attending the meeting were Superintendent Amy Kruppe, Principal Peggie Maniscalco, Recording Secretary Sue Ferdinand, Technology Manager Jon Urbanski and Head of Maintenance Ken Juris.

ADDITIONS OR CHANGES TO THE AGENDA

There were none

READING OF COMMUNICATIONS TO THE BOARD OF EDUCATION

- Letter from LECET regarding the Illinois Department of Labor Prevailing Wage Advisory
- Letter from HR Imaging Partners regarding being put on bid list for photography
- School Planning & Management magazine
- CDW brochure
- Brochure from Education Week
- Thank you from Christine Dworak, Hans Lindemann and Joanne Ross for piano donated by the Kruppe family

AUDIENCE WITH NON-SCHOOL PERSONNEL

There were none

AUDIENCE WITH SCHOOL PERSONNEL

- John Petitt, Fred Schlessinger and Barb Montcalm. Those in attendance did not address the Board.

PRESENTATIONS TO THE BOARD

1. Introduction of New Staff. The following were present and introduced to the Board of Education by Superintendent Kruppe: Hetal Dalal, ELL assistant; Joanna Kirschbaum, Social Worker; Katie Norman, special education assistant, Toni Poteres, ½ time special education resource teacher and ½ time special education assistant; Gina Sutter, speech pathologist; Michelle Engelbert, interventionist and 7th grade LA teacher; Cindy O'Shea, special education resource teacher; Helen Lazaris, 8th grade science teacher; Dora Wawrzyniak, special education assistant; Dana Paliliunas, special education teacher; Allison Barry, special education assistant; Lindsey Dalesandro, special education teacher; and Shagun Grover, ELL teacher.

2. Howard Crouse from PMA Financial Network presented the Financial Planning Program for District 71.

The Board took a break and returned to open session at 7:27 pm.

At 7:27 pm a motion was made by Member Mahoney and seconded by Member Holbrook to go into closed session to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees and student disciplinary cases.

Roll Call:

Ayes: Mahoney, Holbrook, Nielsen, Krueger, Byrne, Johnson
Nays: None
Absent: Grammas

The President declared the motion carried.

The President reconvened the regular meeting into open session at 8:00 pm.

CONSENT AGENDA

Member Mahoney moved to approve the following consent agenda with Member Krueger seconding the motion.

- a. Approve the Minutes of the Regular Board of Education Meeting held on August 16, 2011
- b. Approve the Minutes of the 1st Closed Board of Education Meeting held on August 16, 2011
- c. Approve the Minutes of the 2nd Closed Board of Education Meeting held on August 16, 2011
- d. Approve the Minutes of the Finance Committee Meeting held on August 16, 2011
- e. Request for Courses and Conventions
- f. Approval of contract between Scholastic Book Fair and Culver School in the excess of \$1,000
- g. Personnel
Employment
Maureen Weber, long term substitute for Alexis LePere, effective August 22, 2011, placed on the salary schedule Step 1 Lane 1\$47,842 (prorated per day) plus benefits.

Roll Call:

Ayes: Mahoney, Krueger, Holbrook, Nielsen, Byrne
Nays: Johnson
Absent: Grammas

The President declared the motion carried.

The Board discussed Item “e” with regard to the district paying for fees to send union representatives to conferences. Superintendent Kruppe stated that she invited these individuals to attend so that both administration and teachers would be hearing the same information at the same time to work collaboratively moving forward with regard to negotiations and the new changes in practice from Senate Bill 7.

DISCUSSION AND ACTION ITEMS

Finance Committee Report

Member Mahoney moved to approve the accounts payable in the amount of \$316,882.71 with Member Holbrook seconding the motion:

Roll Call:

Ayes: Mahoney, Holbrook, Krueger, Nielsen, Byrne, Johnson
Nays: None
Absent: Grammas

The President declared the motion carried.

Superintendent Kruppe reviewed the Summary of Fund Balance and the Summary of Revenue Accounts, which were included in the Board packet.

Member Johnson moved to approve the 2011-2012 Budget with Member Nielsen seconding the motion.

Roll Call:

Ayes: Johnson, Nielsen, Mahoney, Holbrook, Krueger, Byrne
Nays: None
Absent: Grammas

The President declared the motion carried.

Member Mahoney moved to adopt the Superintendent's goals for attachment to her current contract with Member Holbrook seconding the motion.

Roll Call:

Ayes: Mahoney, Holbrook, Johnson, Nielsen, Krueger, Byrne
Nays: None
Absent: Grammas

The President declared the motion carried.

Member Mahoney moved to approve the 2010-2011 Audit with Member Holbrook seconding the motion.

Roll Call:

Ayes: Mahoney, Holbrook, Johnson, Nielsen, Krueger, Byrne
Nays: None
Absent: Grammas

The President declared the motion carried.

The Board had an update and discussion of the doors. Entries 3, 4 & 5 still need to be installed. The doors are paid for and Ken Juris, Head of Maintenance is waiting for days school is closed to install in-house, if possible. Ken Juris will decide who will and when to install the doors. No board action was taken.

The Board had an update and discussion of the gym floor. The new gym floor has been completed and looks beautiful. New gym chairs are needed, but they need to be a type that does not destroy the floor. No board action was taken.

Member Mahoney moved to approve the Application for Recognition of Public Schools 2011-2012 with Member Holbrook seconding the motion.

Roll Call:

Ayes: Mahoney, Holbrook, Johnson, Nielsen, Krueger, Byrne
Nays: None
Absent: Grammas

The President declared the motion carried.

Member Holbrook moved to approve the purchase of Ipads not to exceed \$21,000 with Member Byrne seconding the motion.

Discussion included concerns that there was no formal request and no specific plans for this equipment to support the purchase.

Roll Call:

Ayes: Holbrook, Byrne, Nielsen, Mahoney
Nays: Krueger, Johnson
Absent: Grammas

The President declared the motion carried.

INFORMATIONAL ITEMS

- **Niles Township District for Special Education**

The NTDSE board meeting briefs from the August 31, 2011 meeting were included in the Board packet.

- **Administration Reports**

- Peggie Maniscalco gave the Administration Report

- **Superintendent's Report – Amy Kruppe**

- District enrollment for September is 461.
- A total of \$87,163.43 was deposited to the treasurer in August.
- The Activity Funds were presented.
 - Checking account balance - \$2098.22
 - Savings account balance - \$5422.64
 - Parent Music Club balance - \$488.79
 - Thomas Back Fund balance - \$2,612.10
 - 8th Grade Room Mother account balance- \$3196.50
 - Student Council (account separated from checking): \$8433.58
 - Fundraising Account balance – \$3582.65
 - Board committees were discussed: B & G committee agreed to alternate monthly meetings at 7:00 a.m. and 7:40 am to accommodate committee members' schedules. There was also discussion regarding the Finance Committee to determine policy review of bills. This decision was tabled due to the absence of Member Grammas.

- Strategic Plan monthly update was given
- The Niles Library was discussed
- News articles were presented.
- The Board was given a calendar of events for the upcoming month.

NEW BUSINESS

First Reading of Board Policies

SECTION 2 – SCHOOL BOARD

- 2:240-EI Exhibit – PRESS Issue Updates (Amended)
 2:240-E2 Exhibit – Developing Local Policy (Amended)
 2:250-AP1 Administrative Procedure – Access to and Copying of District Public Records (Amended)

SECTION 3 – GENERAL SCHOOL ADMINISTRATION

- 3:10 Goals and Objectives (amended)
 3:50 Administrative Personnel Other Than the Superintendent (Amended)
 3:60 Administrative Responsibility of the Building Principal (Amended)

SECTION 4 – OPERATIONAL SERVICES

- 4:15 – AP Administrative Procedure – Protecting the Privacy of Social Security Numbers (New)
 4:15 – E1 Exhibit – Letter to Employees Regarding Protecting the Privacy of Social Security Numbers (New)
 4:15 – E2 Exhibit- Statement of Purpose for Collecting Social Security Numbers (New)
 4:13 – E3 Exhibit – Statement for Employee Manual or District Website Describing the District’s Purpose for Collecting Social Security Numbers (New)
 4:15 Identity Protection (New)

SECTION 5 – GENERAL PERSONNEL

- 5:100 Staff Development Program (Amended)
 5:125 Personal Technology and Social Media; Usage and Conduct (New)
 5:125 – E Exhibit – Employee Receipt of Board Policy on Personal Technology and Social Media (New)
 5:150 Personnel Records (Amended)
 5:150-AP Administrative Procedure – Personnel Records (Amended)
 5:170-AP2 Administrative Procedure – Seeking Permission to Copy of Use Copyrighted Works (Amended)
 5:170 – E Exhibit – Request to Reprint or Adapt Material (Amended)
 5:200 Terms and Conditions of Employment and Dismissal (Amended)
 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers (Amended)
 5:300 Schedules and Employment Year (Amended)

SECTION 6 – INSTRUCTION

- 6:100 Using Animals in the Educational Program (Amended)
 6:100-AP Administrative Procedure – Dissection of Animals (Amended)
 6:150 Home and Hospital Instruction (Amended)
 6:160 English Language Learners (Amended)
 6:185 Remote Educational Program (New)
 6:190 Extracurricular and Co-Curricular Activities (Amended)
 6:190-AP Administrative Procedure – Academic Eligibility for Participation in Extracurricular Activities (Amended)
 6:235 AP1 Administrative Procedure – Acceptable Use of Electronic Networks (Amended)
 6:235 AP2 Administrative Procedure – Web Publishing Guidelines (Amended)
 6:235 –E1 Exhibit – Letter to Parents/Guardians Regarding Student Use of the District’s Electronic Networks (Amended)
 6:235-E1 Exhibit – authorization for Electronic Network Access (Amended)

SECTION 7 – STUDENTS

- 7:260 Exemption from Physical Activity (Amended)
 7:270 – AP Administrative Procedure – Dispensing Medication (Amended)

7:280 Communicable and Chronic Infectious Disease (Amended)

SECTION 8 – COMMUNITY RELATIONS

8:95 Parental Involvement (Amended)

8:110 Public Suggestions and Comments (Amended)

The Board discussed the lack of a study skills course in 8th grade.

At 10:17 pm a motion to adjourn was made by Member Holbrook and seconded by Member Mahoney.

Roll Call:

Ayes: Holbrook, Mahoney, Johnson, Nielsen, Byrne, Krueger

Nays: None

Absent: Grammas

The President declared the motion carried.

Respectfully Submitted,

Secretary

ATTEST:

President